

Group Exercise: Establishing Homogeneous Workgroups

Group A

Public Works Department – Water Treatment & Delivery Operations

#	<i>Homogeneous Workgroup</i>	<i>Operations</i>	<i>Environment</i>
1	Name: Job Descriptions:	Tasks/Duties:	Common/Similar Work Location:
2	Name: Job Descriptions:	Tasks/Duties:	Common/Similar Work Location:
3	Name: Job Descriptions:	Tasks/Duties:	Common/Similar Work Location:
4	Name: Job Descriptions:	Tasks/Duties:	Common/Similar Work Location:

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Group B
Park and Recreation Department

#	<i>Homogeneous Workgroup</i>	<i>Operations</i>	<i>Environment</i>
1	Name: Job Descriptions:	Tasks/Duties:	Common/Similar Work Location:
2	Name: Job Descriptions:	Tasks/Duties:	Common/Similar Work Location:
3	Name: Job Descriptions:	Tasks/Duties:	Common/Similar Work Location:
4	Name: Job Descriptions:	Tasks/Duties:	Common/Similar Work Location:

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Group C
Human Resources Department

#	<i>Homogeneous Workgroup</i>	<i>Operations</i>	<i>Environment</i>
1	Name: Job Descriptions:	Tasks/Duties:	Common/Similar Work Location:
2	Name: Job Descriptions:	Tasks/Duties:	Common/Similar Work Location:
3	Name: Job Descriptions:	Tasks/Duties:	Common/Similar Work Location:
4	Name: Job Descriptions:	Tasks/Duties:	Common/Similar Work Location:

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Group D
Clerk / Recorder Department

#	<i>Homogeneous Workgroup</i>	<i>Operations</i>	<i>Environment</i>
1	Name: Job Descriptions:	Tasks/Duties:	Common/Similar Work Location:
2	Name: Job Descriptions:	Tasks/Duties:	Common/Similar Work Location:
3	Name: Job Descriptions:	Tasks/Duties:	Common/Similar Work Location:
4	Name: Job Descriptions:	Tasks/Duties:	Common/Similar Work Location:

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Group E
Health & Human Services Department

#	<i>Homogeneous Workgroup</i>	<i>Operations</i>	<i>Environment</i>
1	Name: Job Descriptions:	Tasks/Duties:	Common/Similar Work Location:
2	Name: Job Descriptions:	Tasks/Duties:	Common/Similar Work Location:
3	Name: Job Descriptions:	Tasks/Duties:	Common/Similar Work Location:
4	Name: Job Descriptions:	Tasks/Duties:	Common/Similar Work Location:

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Group F
Elections and Voter Registration Department

#	<i>Homogeneous Workgroup</i>	<i>Operations</i>	<i>Environment</i>
1	Name: Job Descriptions:	Tasks/Duties:	Common/Similar Work Location:
2	Name: Job Descriptions:	Tasks/Duties:	Common/Similar Work Location:
3	Name: Job Descriptions:	Tasks/Duties:	Common/Similar Work Location:
4	Name: Job Descriptions:	Tasks/Duties:	Common/Similar Work Location:

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Notes: