

**PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT
(PRISM)**

CLAIMS REVIEW COMMITTEE 2

FINAL AGENDA

Web Conference/Telephonic Meeting	Wednesday, February 14, 2024
https://zoom.us	9:00 a.m.
Teleconference Number: Use Call Me option or 669-444-9171	Second Meeting – 2024
Meeting Number: 818 6199 9942	

As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

ROLL CALL/INTRODUCTIONS

- 1.A. Establishment of Quorum/Introductions 4
- 1.B. Web Conference Protocol

SELECTION OF CHAIR

- 2.A. Selection of Chair and Vice Chair..... 5
An action to select a Chair and a Vice Chair for the 2024 year.

CONSIDERATION OF OFF AGENDA ITEMS

Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

PUBLIC COMMENT

This portion of the agenda is reserved for members of the general public to address the Committee on any matter not on this agenda that is under the jurisdiction of the Committee.

CONSENT AGENDA

The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee at one time without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

3.A.	Approval of Minutes, January 17, 2024	6
	<i>An action to approve the Minutes of the above meeting.</i>	
3.B.	Code of Conduct.....	9
	<i>An action to acknowledge receipt of the Code of Conduct.</i>	

GENERAL BUSINESS

4.A.	2023 Strategic Planning Retreat Recap (Gina).....	12
	<i>An informational report regarding the 2023 Strategic Planning Retreat Recap.</i>	
4.B.	Standard Operating Procedures (SOP) (Heather).....	19
	<i>An action to approve the Committee's SOP.</i>	
4.C.	Staff Report (Heather)	
	<i>Staff will report on matters of interest to the Committee.</i>	

FUTURE MEETINGS

The next regularly scheduled meeting will be on **Wednesday, March 13, 2024, at 9:00 a.m.**, to be held **via Web Conference**.

CLOSED SESSION

For the following claims items, those in attendance may include members of the Committee and their alternates, legal counsel, as well as authorized staff, which may include the CEO, COO, CLC, claims manager and the primary claims handler and their supervisor.

Pursuant to Government Code Section 54956.95, the Committee will hold a closed session to discuss the following claim(s):

Liability – Request for Authority

5.A.1.	Moussavian v. City of San Diego – 1/8/2019 (Carrie)	2
5.A.2.	Schreiner v. Santa Cruz County – 7/3/2022 (Katie D.)	5

ADJOURNMENT

Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

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TELEPHONIC ADDRESS LIST

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PRISM		75 Iron Point Circle, Suite 200 Folsom, CA 95630	(916) 850-7300
Alameda County	Timothy Leibowitz	125 12 th Street, Suite 300 Oakland, CA 94607	(510) 272-3869
Contra Costa County	Jayme Vaccaro	2530 Arnold Dr. Martinez, CA 94553	(925) 335-1456
City of San Diego	Kris Griffin	1200 3 rd Avenue, Suite 1000 San Diego, CA 92101	(619) 533-6188
City of Vallejo	Armond Sarkis	555 Santa Clara Street Vallejo, CA 94590	(707) 648-4143
Riverside County	Ronak Patel	3403 10 th St. 5 th Floor Riverside, CA 92502	(951) 955-1764
San Joaquin County	Tanya Moreno	44 N. San Joaquin Street, Suite 330 Stockton, CA 95202	(209) 468-3274
Santa Clara County	Lance Sposito	2310 N. First Street, Suite 203 San Jose, CA 95131	(408) 441-4342