

**PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT
(PRISM)**

EMPLOYEE BENEFITS COMMITTEE

FINAL AGENDA

Web Conference/Telephonic Meeting	Thursday, February 17, 2022
https://zoom.us	10:00 a.m.
Teleconference Number: Use Call Me Option or 253-215-8782	First Meeting – 2022
Meeting Number: 883 4948 5644	

As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

ROLL CALL/INTRODUCTIONS

- | | | |
|------|---|---|
| 1.A. | Establishment of Quorum/Introductions | 5 |
| 1.B. | Web Conference Protocol | |

SELECTION OF CHAIR

- | | | |
|------|--|---|
| 2.A. | Selection of Chair and Vice Chair..... | 6 |
| | <i>An action to select a Chair and Vice Chair for the 2022 year.</i> | |

CONSIDERATION OF OFF AGENDA ITEMS

Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

PUBLIC COMMENT

This portion of the agenda is reserved for members of the general public to address the Committee on any matter not on this agenda that is under the jurisdiction of the Committee.

CONSENT AGENDA

The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

3.A.	Approval of Minutes, December 16, 2021	8
	<i>An action to approve the Minutes of the above meeting.</i>	
3.B.	Code of Conduct.....	12
	<i>An action to acknowledge receipt of the Code of Conduct.</i>	
3.C.	Disclosure of Underwriting Authority for Dental Program	15
	<i>An action to acknowledge receipt of the disclosure.</i>	
3.D.	Disclosure of Employee Benefits Program - Member Withdrawals	17
	<i>An action to acknowledge receipt of disclosure.</i>	
3.E.	Employee Benefits Underwriting Guidelines.....	19
	<i>An action to approve updates to the Underwriting Guidelines.</i>	
3.F.	Standard Operating Procedures (SOP).....	24
	<i>An action to approve the Employee Benefits Program SOP.</i>	

DENTAL PROGRAM ADMINISTRATION

4.A.	PRISM Dental Financials and Member Statistics (Sidney)	37
	<i>An informational report on the Dental Income Statement and member statistics through December 31, 2021.</i>	
4.B.	New Member Application – City of Stockton (Heather)	39
	<i>An action to approve the City of Stockton for participation in the PRISM Dental Program, effective July 1, 2022.</i>	
4.C.	Employee Benefits Administrative Guidelines (Sidney)	41
	<i>An action to approve updates to the Administrative Guidelines.</i>	
4.D.	Dental Program Budget Policies (Sidney)	47
	<i>An action to approve the Program Budget Policies.</i>	

MISCELLANEOUS PROGRAMS

Vision Program

5.A.	Member Statistics and Renewal Recap (Staff).....	50
	<i>An informational report on the Vision Program member statistics and renewal recap.</i>	

Life & Disability Program

- 5.B. Member Statistics and Renewal Recap (Staff) 52
An informational report on the Life & Disability Program member statistics and renewal recap.

Employee Assistance Program

- 5.C. Member Statistics and Renewal Recap (Staff) 54
An informational report on the EAP member statistics and renewal recap.

Miscellaneous Programs

- 5.D. Miscellaneous Programs Budget Policies (Staff)..... 56
An action to approve the Program Budget Policies.

GENERAL EMPLOYEE BENEFITS BUSINESS

- 6.A. 2021 Fall Retreat Recap (Gina D./Andrew Guzman) 57
An informational report regarding the 2021 Fall Retreat.
- 6.B. Member Services Update (Maria)..... 64
An informational report regarding new services.
- 6.C. Staff Report (Sidney)
An informational report on matters of interest to the Committee.

FUTURE MEETINGS

The next regularly scheduled meeting will be held on **Thursday, May 26, 2022** at **10:00 a.m.**, to be held via **hybrid meeting:** in the **Folsom office** or **Zoom**.

ADJOURNMENT

Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

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PRISM		75 Iron Point Circle Folsom, CA 95630	(916) 850-7300
City of Chico	Jamie Cannon	411 Main Street Chico, CA 95927	(530) 879-7901
GSRMA	Naomi Whatley	247 W Sycamore Street Willows, CA 95988	(530) 934-5633
Merced County	Wendy Alvares	222 M Street Merced, CA 95340	(209) 385-7682
City of Oceanside	Jen Acfalle	300 N. Coast Highway Oceanside, CA 92054	(760) 435-3516
City of Rancho Santa Margarita	Diego Chavez	22112 El Paseo Rancho Santa Margarita, CA 92688	(949) 635-1814
SDRMA	Alana Little	1112 I Street, Suite 300 Sacramento, CA 95814	(916) 231-4141
Solano County	Donna Caldwell	675 Texas Street, Suite 1800 Fairfield, CA 94533	(707) 784-6179
Turlock Irrigation District	Andrew Guzman	333 E. Canal Drive Turlock, CA 95380	(209) 883-8326