

**PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT
(PRISM)**

EXECUTIVE COMMITTEE

FINAL AGENDA

75 Iron Point Circle, Suite 200
Folsom, California 95630
916-850-7300

Thursday, December 5, 2024
10:00 a.m.
Thirteenth Meeting – 2024

As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

ROLL CALL/INTRODUCTIONS

1.A. Establishment of Quorum/Introductions6

CONSIDERATION OF OFF AGENDA ITEMS

Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

PUBLIC COMMENT

This portion of the agenda is reserved for members of the general public to address the Committee on any matter either on this agenda or not on this agenda that is under the jurisdiction of the Committee.

CONSENT AGENDA

The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

2.A. Approval of Minutes, September 26, 20248
An action to approve the Minutes of the above meeting.

2.B. Approval of Minutes, October 3, 2024..... 11
An action to approve the Minutes of the above meeting.

2.C. Informational Reports

An action to acknowledge receipt of the following reports.

1. Report on Sixteenth Annual Public Entity Membership Meeting.....	19
2. Disclosure of Underwriting Authority.....	22
3. Notices of Intent for Potential Withdrawal	27
4. PRISM 2024 Annual Report	28

COMMITTEE REPORTS

3.A. Claims Review Committee 2 – 10/9/24, 11/13/24 (Heather).....	29
3.B. Claims Review Committee – 10/11/24, 11/8/24 (Heather).....	31
3.C. Legislative Committee – 10/30/24 (Jen).....	33
3.D. Underwriting Committee – 10/18/24, 12/4/24 (Sarah).....	38
3.E. Medical Malpractice Committee – 11/7/24 (Sarah).....	39
3.F. General Liability 2 Committee – 11/18/24 (Mike)	40
3.G. Property Committee – 11/18/24 (Mike).....	41
3.H. Property MOC Ad Hoc Working Group – 10/14/24 (Mike).....	42
3.I. Member Services Committee – 10/16/24 (Rick).....	43
3.J. Personnel Sub-Committee – 10/21/24 (Gina)	46
3.K. Governance Sub-Committee – 11/22/24 (Gina).....	47
3.L. PRISM ARC Board of Directors – 10/17/24 (Gina).....	48

INSURANCE PROGRAMS

4.A. 2025/26 Renewal Application Status (Sarah).....	49
<i>An informational report regarding the status of the 2025/26 renewal applications.</i>	
4.B. Policy Regarding Member’s Participation in Closed Session Discussion Regarding a Claim from that Member’s Entity (Heather).....	50
<i>An action to approve the amendments to the Policy Statement Regarding Member’s Participation in Closed Session Discussion Regarding a Claim from that Member’s Entity.</i>	

Excess Workers’ Compensation Program

4.C. 2023/24 Payroll Audit Results – Status (Aubrey).....	53
<i>An informational report regarding the 2023/24 payroll audit results.</i>	

General Liability 1 Program

4.D.1. MOC & Claims Administration Standards Proposed Amendments (Heather) .	55
<i>An action to recommend to the Board of Directors to direct staff to send the proposed amendments to the GL1 MOC out to the GL1 Program membership for a 45-day review and comment period.</i>	

- 4.D.2. Benchmark Analytics Early Adopter Program (Travis)..... 119
An action to approve a Benchmark Analytics early adopter program, commit financial resources to subsidize costs, and incentivize members with premium costs to utilize the Program.

Property Program

- 4.E. 2025/26 Renewal Update (Alliant)..... 121
An informational report regarding the status of the insurance market and the 2025/26 renewal.

Miscellaneous Programs

- 4.F.1. Administration of OEL & CLIP Claims (Heather) 123
Provide direction to staff regarding provisions on the administration of the OEL and CLIP claims.
- 4.F.2. OEL: New Member Application – City of Vallejo (Erica)..... 125
An action to approve adding the City of Vallejo in the Optional Excess Liability Program.
- 4.F.3. Cyber: New Member Application – City of Stockton (Erica)..... 127
An action to approve adding the City of Stockton in the Cyber Liability Program.
- 4.F.4. Cyber: New Member Application – Marin County Transit District (Erica) 129
An action to approve adding the Marin County Transit District in the Cyber Liability Program.
- 4.F.5. Crime: New Member Application – City of Stockton (Erica) 131
An action to approve adding the City of Stockton in the Cyber Liability Program.
- 4.F.6. Pollution: New Member Application – City of Stockton (Erica)..... 133
An action to approve adding the City of Stockton in the Pollution Program.

Employee Benefits Programs

- 4.G. Dental & Vision Program Withdrawal: Pleasant Hill Recreation and Park District (Sidney)..... 135
An action to approve waiving the withdrawal notice requirement, and approve a member to withdrawal from the Dental & Vision Programs, effective January 1, 2025.

PERSONNEL MATTERS

- 5.A. Adoption of 2024/25 CEO Goals (Gina)..... 136
An action to approve 2024/25 performance goals for the CEO.
- 5.B. Policy Revision – Use of Personal or Rental Vehicles (Jill)..... 138
An action to approve a revision to PRISM’s policy on the Use of Personal or Rental Vehicles for PRISM Business.

- 5.C. Addition of Adult Orthodontia Benefit to PRISM’s Dental Plan (Jill) 142
An action to approve the addition of adult orthodontia benefits, effective January 1, 2025.
- 5.D. Addition of PRISM Employee Benefit – ScholarShare 529 Plan (Jill)..... 143
An action to approve a Scholarshare 529 Plan for the use of PRISM employees, effective January 1, 2025.
- 5.E. Staff Addition – New Sr. Employee Benefits Specialist (Jill/Sidney)..... 144
An action to approve a new Sr. Employee Benefits Specialist position, effective January 1, 2025.
- 5.F. Advanced Placement – Temporary Finance Position (Puneet) 147
An action to approve advanced placement for the Temporary Finance Position, effective immediately.

FINANCIAL MATTERS

- 6.A. Member Policy Cancellation (Puneet) 148
An action to approve cancelling the Policy, as presented.

GENERAL BUSINESS

- 7.A. 2024 Fall Strategic Planning Retreat Recap (Rick)..... 151
Provide direction to staff on any recommendations coming from the retreat discussions.
- 7.B. Covered Expenses for Annual Conference (Rick) 161
Provide direction to staff on how the expenses for PRISM’s Annual Conference should be covered.
- 7.C. Member Costs for Spectra Usage (Tom/Kenny)..... 163
Provide direction to staff regarding the member costs for Spectra usage.
- 7.D. Committee Appointments (Kelli)..... 166
An action to appoint members to the various PRISM committees.
- 7.E. Staff Report (Gina)
Staff will report on matters of interest to the Committee.

FUTURE MEETINGS

- 8.A. 2025 Calendar of Meetings..... 197
An action to approve the Committee’s 2025 meeting schedule.

The next regularly scheduled meeting will be on **Thursday, January 9, 2025**, at **9:00 a.m.**, to be held **via web conference**.

CLOSED SESSION

For the following claims items, those in attendance may include members of the Committee and their alternates, legal counsel, as well as authorized staff, which may include the CEO, COO, CCO, claims manager and the primary claims handler and their supervisor.

Pursuant to Government Code Section 54956.95, the Committee will hold a closed session to discuss the following claims:

LIABILITY CLAIMS

9.A. Baka/Coleman v. City of Belmont (Carrie/Eric Brenneman)

WORKERS' COMPENSATION CLAIMS

9.B. Erickson v. Tehama County (Trindel Insurance Fund) (Jen/Paul)

ADJOURNMENT

Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.