

**PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT
(PRISM)**

EXECUTIVE COMMITTEE

FINAL AGENDA

Web Conference/Telephonic Meeting	Thursday, January 9, 2025
https://zoom.us	10:00 a.m.
Teleconference Number: Use Call Me Option or 669-444-9171	First Meeting – 2025
Meeting Number: 829 1978 8247	

As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

ROLL CALL/INTRODUCTIONS

- 1.A. Establishment of Quorum/Introductions8
- 1.B Web Conference Protocol

CONSIDERATION OF OFF AGENDA ITEMS

Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

PUBLIC COMMENT

This portion of the agenda is reserved for members of the general public to address the Committee on any matter either on this agenda or not on this agenda that is under the jurisdiction of the Committee.

ADMINISTRATIVE MATTERS

- 2.A. Code of Conduct (Gina)9
An informational report regarding the Code of Conduct.
- 2.B. Standard Operating Procedures (SOP) (Gina) 12
An informational report regarding the Committee's SOP.
- 2.C. PRISM Organizational Strategic Plan (Gina)..... 35
An informational report regarding the Organizational Strategic Plan.

CONSENT AGENDA

The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

3.A.	Approval of Minutes, December 5, 2024.....	40
	<i>An action to approve the Minutes of the above meeting.</i>	
3.B.	Committee Appointment Amendment.....	54
	<i>An action to make an amendment to the annual committee appointments.</i>	
3.C.	PRISM Investment Policy.....	55
	<i>An action to recommend to the Board of Directors to approve the amendments to the Investment Policy.</i>	
3.D.	Informational Reports	
	<i>An action to acknowledge receipt of the reports.</i>	
	1. Disclosure of Settled Claims.....	75
	2. Disclosure of Underwriting Authority.....	77
	3. Notices of Intent for Potential Withdrawal.....	82
	4. PRISM Membership Applications.....	83

COMMITTEE REPORTS

4.A.	Claims Review Committee – 12/13/24 (Heather).....	84
4.B.	Claims Review Committee 2 – 12/11/24 (Heather).....	85
4.C.	Finance Committee – 12/13/24 (Puneet).....	86
4.D.	Employee Benefits Committee – 12/12/24 (Sidney).....	88
4.E.	PRISMHealth Committee – 12/11/24 (Sidney).....	90
4.F.	Underwriting Committee – 12/18/24 (Sarah).....	92
4.G.	Property Committee – 12/20/24 (Mike).....	93

INSURANCE PROGRAMS

Miscellaneous Programs

5.A.	Exception to Policy Regarding Misc. Program Participation (Gina).....	94
	<i>An action to make an exception to the Policy as respects the Vision, Life & Disability, and EAP Programs.</i>	
5.B.	OEL: New Member Application – City of Adelanto (Erica).....	96
	<i>An action to approve adding the City of Adelanto in the Optional Excess Liability Program.</i>	

FINANCIAL MATTERS

6.A.	2024 Annual Comprehensive Financial Report (ACFR) (Alana).....	98
	<i>An informational report regarding the ACFR, as of June 30, 2024.</i>	

- 6.B. 2024 PRISM Affiliate Risk Captive (ARC) Audit Report (Alana)..... 117
An informational report regarding the ARC audit report, as of June 30, 2024.
- 6.C. 2025/26 Major Budget Items (Gina)..... 130
Provide direction to staff regarding new items of significance for inclusion in the proposed 2025/26 Budget.

GENERAL BUSINESS

- 7.A. 2024 Crisis Incident Management Services Usage Report (Rick) 133
An informational report regarding the usage of the Crisis Incident Management services in 2024.
- 7.B. Member Services Update (Rick)..... 135
An informational report regarding member services.
- 7.C. Jail Medical & JPA for TPA Service Task Force Updates (Rick) 138
An informational report regarding the Jail Medical & JPA for TPA Service Task Forces.
- 7.D. Staff Report (Gina)
Staff will report on matters of interest to the Committee.

FUTURE MEETINGS

The next regularly scheduled meeting will be on **Thursday, February 6, 2025**, at **10:00 a.m.**, to be held **at the PRISM office in Folsom.**

CLOSED SESSION

For the following claims items, those in attendance may include members of the Committee and their alternates, legal counsel, as well as authorized staff, which may include the CEO, COO, CLC, claims manager and the primary claims handler and their supervisor.

Pursuant to Government Code Section 54956.95, the Committee will hold a closed session to discuss the following claim(s):

LIABILITY CLAIMS

- 8.A. **Senk v. City of Newport Beach (Heather)**

LIABILITY AND WORKERS' COMPENSATION CLAIMS

- 8.B. **Report of Pending Workers' Compensation and General Liability Claims Over \$1M (see attached)**

ADJOURNMENT

Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

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TELEPHONIC ADDRESS LIST

Each Location is Open for Public Participation

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PRISM		75 Iron Point Circle, Suite 200 Folsom, CA 95630	(916) 850-7300
Contra Costa County	Karen Caoile	2530 Arnold Dr. Suite 140 Martinez, CA 94553	(925) 335-1442
Glenn County	Scott De Moss	525 W. Sycamore St., Suite B1 Willows, CA 95988	(530) 934-6400
GSRMA	Scott Schimke	247 W. Sycamore St. Willows, CA 95988	(530) 934-5633
Mendocino County	Heather Rose	501 Low Gap Road, Room 1010 Ukiah, CA 95482	(707) 234-6061
Napa County	Rebecca Craig	1195 Third St., Suite 310 Napa, CA 94559	(707) 253-4153
Placer County	Helaina Wilkinson	145 Fulweiler Ave., Suite 200 Auburn, CA 95603	(530) 886-2606
San Joaquin County	Tanya Moreno	44 N. San Joaquin St., Suite 330 Stockton, CA 95202	(209) 608-2912
Santa Clara County	Lance Sposito	2310 N. First Street, Suite 203 San Jose, CA 95131	(408) 441-4342
Sonoma County	Janell Crane	575 Administration Drive, Ste 116C Santa Rosa, CA 94503	(707) 565-2885
YCPARMIA	Barbara Lubben	77 W. Lincoln Ave. Woodland, CA 95695	(530) 666-4456 Xt. 202