

**PUBLIC RISK, INNOVATION, SOLUTIONS, AND MANAGEMENT  
(PRISM)**

**EXECUTIVE COMMITTEE**

**FINAL AGENDA**

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75 Iron Point Circle, Suite 200  
Folsom, California 95630  
(916) 850-7300

Thursday, May 1, 2025  
10:00 a.m.  
Sixth Meeting – 2025

Web Conference/Telephonic Meeting (Physical locations for public participation are listed on the following page(s))

As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

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**ROLL CALL/INTRODUCTIONS**

1.A. Establishment of Quorum/Introductions ..... 10

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**CONSIDERATION OF OFF AGENDA ITEMS**

Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

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**PUBLIC COMMENT**

This portion of the agenda is reserved for members of the general public to address the Committee on any matter either on this agenda, or not on this agenda, that is under the jurisdiction of the Committee.

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**CONSENT AGENDA**

The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

2.A. Approval of Minutes, March 6, 2025 ..... 12  
*An action to approve the Minutes of the above meeting.*

2.B. Approval of Minutes, March 11, 2025 ..... 24  
*An action to approve the Minutes of the above meeting.*

2.C.	Approval of Minutes, April 14, 2025.....	26
	<i>An action to approve the Minutes of the above meeting.</i>	
2.D.	General Administration, EWC, & GL1 Program Budget Policies.....	29
	<i>An action to recommend to the Board of Directors to approve amendments to the General Administration, EWC, &amp; GL1 Program Budget Policies.</i>	
2.E.	MR OCIP Budget Policies.....	44
	<i>An action to approve the MR OCIP Budget Policies.</i>	
2.F.	Miscellaneous Program Budget Policies.....	46
	<i>An action to approve amendments to the Miscellaneous Programs Budget Policies.</i>	
2.G.	Committee Appointments.....	52
	<i>An action to approve appointments to various PRISM committees.</i>	
2.H.	Conflict of Interest Code Amendments.....	53
	<i>An action to approve posting the Conflict of Interest Code for a 45-day review and comment period.</i>	
2.I.	Informational Reports	
	<i>An action to acknowledge receipt of the following reports.</i>	
	1. Interim Financial Statements as of December 31, 2024.....	62
	2. Disclosure of Settled Claims.....	94
	3. Notices of Intent for Potential Withdrawal.....	95
	4. Disclosure of Underwriting Authority.....	96
	5. Q4 2024 Communications Utilization Report.....	101
	6. Hard Market Messaging Communications.....	109

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**COMMITTEE REPORTS**

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3.A.1.	Claims Review 2 Committee – 3/12/25, 4/9/25 (Heather).....	110
3.A.2.	Claims Review Committee – 3/14/25, 4/11/25 (Heather).....	112
3.A.3.	Legislative Committee – 3/13/25, 4/17/25 (Jen).....	114
3.A.4.	Property Committee – 3/24/25 (Mike).....	122
3.A.5.	General Liability 2 Committee – 4/3/25 (Mike).....	123
3.A.6.	Medical Malpractice Committee – 3/27/25 (Sarah).....	125
3.A.7.	Underwriting Committee – 4/30/25 (Sarah).....	126
3.A.8.	Employee Benefits Committee – 3/26/25 (Sidney).....	127
3.A.9.	Personnel Sub-Committee – 3/28/25 (Gina).....	128
3.A.10.	Finance Committee – 4/10/25 (Puneet).....	130
3.A.11.	Member Services Committee – 4/16/25 (Charles).....	134

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**INSURANCE PROGRAMS**

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4.A. 2025/26 PIGA Premium Charge (Gina)..... 136  
*An action to set the PIGA premium charge for 2025/26.*

4.B. Alliant Commission Rebate (Gina) ..... 137  
*An action to approve allocation of the commission rebate to the GL1 members as a credit on their 2025/26 renewal premium invoices.*

**Primary Workers' Compensation Program**

4.C. 2025/26 Reinsurance Renewal (Alliant)..... 139  
*An informational report regarding the 2025/26 renewal.*

**Excess Workers' Compensation Program**

4.D. 2025/26 Reinsurance Renewal (Alliant) ..... 140  
*An informational report regarding the 2025/26 renewals.*

**General Liability 1 Program**

4.E.1. 2025/26 Reinsurance Renewal (Alliant) ..... 178  
*An informational report regarding the 2025/26 renewals.*

4.E.2. Extension of Benchmark Analytics Accelerator Program Premium Credit (Travis) 180  
*An action to extend the eligibility deadline.*

4.E.3. Benchmark Analytics Early Adopter Program Expansion (Travis) ..... 182  
*An action to approve the expansion of the Benchmark Analytics Early Adopter Program to include existing JPA members who have adopted Benchmark Analytics.*

**General Liability 2 Program**

4.F. 2025/26 Reinsurance Renewal (Alliant) ..... 184  
*An informational report regarding the 2025/26 renewals.*

**Medical Malpractice Program**

4.G. 2025/26 Reinsurance Renewal (Alliant)..... 185  
*An informational report regarding the 2025/26 renewals.*

**Property Program**

4.H. 2025/26 Final Renewal Terms (Alliant) ..... 187  
*An informational report regarding the final 2025/26 renewal terms.*

## Master Rolling Owner Controlled Insurance Program

- 4.I.1. State of the Program (Alliant) ..... 190  
*An informational report regarding the state of MR OCIP.*
- 4.I.2. Funding Position & Additional Loss Funding Collection (Sarah) ..... 193  
*An action to approve an additional collection from Program 2, Tower 2 members.*

## Miscellaneous Programs

- 4.J.1. 2025/26 Aviation Program Renewal (Alliant)..... 196  
*An action to approve the 2025/26 Aviation Program renewal.*
- 4.J.2. 2025/26 Master Crime Program Renewal (Alliant) .....216  
*An action to approve the 2025/26 Master Crime Program renewal.*
- 4.J.3. 2025/26 CIMI Program Renewal (Alliant) .....227  
*An action to approve the 2025/26 CIMI Program renewal.*
- 4.J.4. 2025/26 Cyber Liability Program Renewal (Alliant) .....228  
*An action to approve the remaining portions of the 2025/26 Cyber Liability Program renewal.*
- 4.J.5. 2025/26 Pollution Program Renewal (Alliant) .....246  
*An action to approve the 2025/26 Pollution Program renewal.*
- 4.J.6. 2025/26 Watercraft Program Renewal (Alliant) .....276  
*An action to approve the 2025/26 Watercraft Program renewal.*
- 4.J.7. Miscellaneous Programs – New Member Applications (Alliant).....285  
*An action to approve the various new member applications for multiple Miscellaneous Programs.*
- 4.J.8. Cyber Liability Program – Stabilization Fund (Gina).....289  
*An action to approve holding premiums flat for most members.*

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## PERSONNEL MATTERS

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- 5.A. Employee Compensation & Benefits (Gina) .....291  
*An action (or series of actions) to approve, effective July 1, 2025, a market adjustment to ranges in the staff salary structure and a merit pool to be available for merit pay increases.*
1. Market Adjustment/Salary Survey (Gina).....292
2. Merit Pay Pool Limit (Gina).....295
- 5.B. 2025/26 Staffing Requests (Gina) .....308  
*An action (or series of actions) to approve the requested reclassifications and new positions.*

1.	Reclass – Admin Asst. to Meeting Planner (Mike).....	312
2.	Reclass – Executive Secretary to Executive Operations Specialist (Mike).....	314
3.	Upgrade – Sr. IT Specialist (Digital) to Supervisor (Tom).....	316
4.	Reclass – Member Services Supervisor to Manager (Gina).....	318
5.	Reclass – HR Manager to Director (Mike).....	320
6.	New – Liability Claims Assistant (Heather).....	322
7.	New – Sr. Underwriting Specialist (Mike).....	324
8.	New – Sr. WC Claims Specialists (Mike).....	327
9.	New – Sr. Accountant (Puneet).....	329
10.	New – Sr. IT Specialist (Claims) (Tom).....	330
11.	New – Accountant (Puneet).....	332
12.	Upgrade – Sr. WC Resolution Specialist to Manager/Attorney (Mike).....	334
5.C.	Flexible Staffing Model for PRISM Positions (Jill)..... <i>An action to approve a flexible staffing model for identified PRISM positions to allow for broader recruitment, identified career paths, and competency-based promotion, effective July 1, 2025.</i>	337
5.D.	PRISM Health Benefits & Consideration of PRISMHealth Plan (Jill)..... <i>An informational report regarding the possible change from CalPERS Health to PRISMHealth.</i>	339
5.E.	PRISM Intern Program Update & Approval of FY 25/26 Internships (Jill)..... <i>An action to approve up to 3 internships for the 2025/26 year.</i>	343
5.F.	Chief Executive Officer Performance Evaluation & Goals (Gina)..... <i>An action to approve the 2025/26 CEO goals, review the member satisfaction survey results, as well as the status of the 2024/25 goals.</i>	345

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## **FINANCIAL MATTERS**

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6.A.	2025/26 Proposed General Administration, Building, and Capital Budgets (Puneet)..... <i>An action to recommend to the Board to approve, and/or provide direction to staff regarding any changes to the 2025/26 proposed General Administration, Building, &amp; Capital budgets.</i>	371
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## **GENERAL BUSINESS**

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7.A.	Strategic Communications (Rick)..... <i>Provide direction to staff on strategic communications in support of PRISM's Strategic Plan.</i>	384
7.B.	Staff Report (Gina) <i>Staff will report on matters of interest to the Committee.</i>	

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## **FUTURE MEETINGS**

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The next regularly scheduled meeting will be on **Thursday, June 5, 2025**, at **9:00 a.m.**, to be held **at the PRISM office in Folsom and via web conference in a hybrid venue**, in conjunction with the **June Board of Directors meeting**.

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## **CLOSED SESSION**

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*For the following claims items, those in attendance may include members of the Committee and their alternates, legal counsel, as well as authorized staff, which may include the CEO, COO, CLC, claims manager and the primary claims handler and their supervisor.*

*Pursuant to Government Code Section 54956.95, the Committee will hold a closed session to discuss the following claims:*

### **WORKERS' COMPENSATION CLAIMS**

**8.A. Salcido v. San Bernardino County (Suzanne)**

### **LIABILITY CLAIMS**

**8.B. Baka/Coleman v. City of Belmont (Carrie)**

**8.C. Report of Pending General Liability Claims Over \$1M (see attached)**

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## **ADJOURNMENT**

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*Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

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**TELEPHONIC ADDRESS LIST**

Each Location is Open for Public Participation

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75 Iron Point Circle, Suite 200  
Folsom, California 95630  
(916) 850-7300  
Web Conference/Telephonic Meeting  
<https://zoom.us>

Thursday, May 1, 2025  
10:00 a.m.  
Sixth Meeting – 2025  
Meeting Number: 851 1536 1899  
Teleconference Number: Use Call Me Option or 669-444-9171

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<b>PRISM</b>		75 Iron Point Circle, Suite 200 Folsom, CA 95630	(916) 850-7300
<b>Glenn County</b>	Scott De Moss	525 W. Sycamore St., Suite B1 Willows, CA 95988	(530) 934-6400
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