

**PUBLIC RISK, INNOVATION, SOLUTIONS, AND MANAGEMENT
(PRISM)**

EXECUTIVE COMMITTEE

FINAL AGENDA

75 Iron Point Circle, Suite 200
Folsom, California 95630
(916) 850-7300

Thursday, May 2, 2024
10:00 a.m.
Sixth Meeting – 2024

As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

ROLL CALL/INTRODUCTIONS

1.A. Establishment of Quorum/Introductions 11

CONSIDERATION OF OFF AGENDA ITEMS

Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

PUBLIC COMMENT

This portion of the agenda is reserved for members of the general public to address the Committee on any matter either on this agenda or not on this agenda that is under the jurisdiction of the Committee.

CONSENT AGENDA

The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

2.A. Approval of Minutes, February 29, 2024 13
An action to approve the Minutes of the above meeting.

2.B. PRISM Membership Applications 24
An action to approve the list of entities for membership in PRISM.

2.C. General Administration, EWC, & GL1 Program Budget Policies 25
An action to approve amendments to the General Administration Program Budget Policies.

2.D.	Committee Appointments.....	40
	<i>An action to approve appointments to various PRISM committees.</i>	
2.E.	Informational Reports	
	<i>An action to acknowledge receipt of the following reports.</i>	
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3.	Disclosure of Underwriting Authority.....	45
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Primary Workers’ Compensation Program

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Excess Workers’ Compensation Program

4.C.1.	2024/25 Reinsurance Renewal (Alliant).....	106
	<i>An informational report regarding the 2024/25 renewals.</i>	
4.C.2.	Memorandum of Coverage (MOC) Amendments (Jen)	122
	<i>An action to recommend to the Board of Directors to approve amendments to the MOC effective July 1, 2024.</i>	

- 4.C.3. Projected Program Funding Position (Gina/Mike).....143
Provide direction to staff, or recommend to the Board of Directors, to absorb the funding shortfall and not declare an assessment.

General Liability 1 Program

- 4.D.1. 2024/25 Reinsurance Renewal (Alliant)147
An informational report regarding the 2024/25 renewals.
- 4.D.2. MOC Review & Comment Update (Heather)149
An informational report regarding the GL1 MOC.

General Liability 2 Program

- 4.E. 2024/25 Reinsurance Renewal (Alliant)150
An informational report regarding the 2024/25 renewals.

Medical Malpractice Program

- 4.F. 2024/25 Reinsurance Renewal (Alliant).....151
An informational report regarding the 2024/25 renewals.

Property Program

- 4.G. 2024/25 Final Renewal Terms (Alliant)153
An informational report regarding the final 2024/25 renewal terms.

Master Rolling Owner Controlled Insurance Program

- 4.H.1. State of the Program (Alliant)155
An informational report regarding the state of MR OCIP.
- 4.H.2. 2024/2029 MR OCIP Tower 2 & Contractors Pollution Liability (CPL) Renewal (Alliant)158
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- 4.H.3. New Member Application – City of Tracy (Alliant)180
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An action to approve the 2024/25 Aviation Program renewal.

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PERSONNEL MATTERS

5.A.	Employee Compensation & Benefits (Gina)	250
	<i>An action (or series of actions) to approve, effective July 1, 2024, a market adjustment to ranges in the staff salary structure, a merit pool to be available for merit pay increases, a new Paid Family Leave Benefit, amendments and the combining of the policies regarding the Employer Deferred Compensation Contributions Over Compensation Earnable Limit, and amendments to the Actuarial Exam Schedule.</i>	
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2.	Merit Pay Pool Limit (Gina).....	255
3.	Addition of Paid Family Leave Benefit (Jill)	267
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5.	PRISM Actuarial Exam Compensation Policy (Jill).....	276
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	<i>An action (or series of actions) to approve the requested reclassifications and new positions.</i>	
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2.	Reclass – Sr. IT Specialist to Supervising Sr. IT Specialist (Tom).....	285
3.	Reclass – Accounting Technician to Accounting Assistant (Puneet)	287
4.	New – Supervising Sr. Liability Claims Specialist (Heather)	289
5.	New – Employment Practices Attorneys (Mike)	291
6.	New – Actuarial Analyst (Juemin)	294
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5.C.	Employee Benefits Staffing (Mike/Sidney)	298
	<i>An informational report regarding potential future staffing needs in the Employee Benefits Department.</i>	
5.D.	New Internship Policy & Program (Jill)	300
	<i>An action to authorize the development of an internship policy and program, with implementation of a pilot for summer 2024.</i>	

- 5.E. Policy Regarding Employment of Family Members (Gina)308
An action to modify the policy regarding the employment of family members.
- 5.F. Chief Executive Officer Performance Evaluation & Goals (Gina).....310
An action to approve the 2024/25 CEO goals and review the 2024 member satisfaction survey results and status of 2023/24 goals.

FINANCIAL MATTERS

- 6.A. 2024/25 Proposed General Administration, Building, & Capital Budgets (Puneet)335
An action to recommend to the Board to approve, and/or provide direction to staff regarding any changes to the 2024/25 proposed General Administration, Building, & Capital budgets.

GENERAL BUSINESS

- 7.A. Emergency Building Repair Update (Mike)349
An informational report on the status of repairs to the PRISM building roof.
- 7.B. Staff Report (Gina)
Staff will report on matters of interest to the Committee.

FUTURE MEETINGS

The next regularly scheduled meeting will be on **Thursday, June 1, 2023**, at **9:00 a.m.**, to be held **at the Hilton Arden West**, in conjunction with the **June Board of Directors meeting**.

CLOSED SESSION

For the following claims items, those in attendance may include members of the Committee and their alternates, legal counsel, as well as authorized staff, which may include the CEO, COO, CLC, claims manager and the primary claims handler and their supervisor.

Pursuant to Government Code Section 54956.9(d)(1), the Committee will hold a closed session to discuss the following:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

- 8.A. Colonies 2 Case v. San Bernardino County – 11/14/17 (Heather)

Pursuant to Government Code Section 54956.95, the Committee will hold a closed session to discuss the following claims:

LIABILITY AND WORKERS' COMPENSATION CLAIMS

- 8.B. Soriano v. Mendocino County – 6/1/21 (Heather)

**8.C. Report of Pending Workers' Compensation and General Liability Claims
Over \$1M (see attached)**

ADJOURNMENT

Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

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TELEPHONIC ADDRESS LIST

Web Conference/Telephonic Meeting https://zoom.us Teleconference Number: Use Call Me Option or 669-444-9171 Meeting Number: 814 3302 6566	Thursday, May 2, 2024 10:00 a.m. Sixth Meeting – 2024
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PRISM		75 Iron Point Circle, Suite 200 Folsom, CA 95630	(916) 850-7300
Sonoma County	Janell Crane	575 Administration Drive, Ste 116C Santa Rosa, CA 94503	(707) 565-2885