

**PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT
(PRISM)**

EXECUTIVE COMMITTEE

FINAL AGENDA

75 Iron Point Circle, Suite 200
Folsom, California 95630
(916) 850-7300
Web Conference/Telephonic Meeting

Thursday, September 5, 2024
10:00 a.m.
Tenth Meeting – 2024

As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

ROLL CALL/INTRODUCTIONS

1.A. Establishment of Quorum/Introductions9

CONSIDERATION OF OFF AGENDA ITEMS

Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

PUBLIC COMMENT

This portion of the agenda is reserved for members of the general public to address the Committee on any matter not on this agenda that is under the jurisdiction of the Committee.

CLOSED SESSION

For the following claims items, those in attendance may include members of the Committee and their alternates, legal counsel, as well as authorized staff, which may include the CEO, COO, CCO, claims manager and the primary claims handler and their supervisor.

Pursuant to Government Code Section 54956.9(d)(1), the Committee will hold a closed session to discuss the following:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

2.A. Colonies, LLP v. San Bernardino County (Heather/Eric Brenneman)

Pursuant to Government Code Section 54956.9(d)(1), the Committee will hold a closed session to discuss the following:

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

2.B. Potential Litigation (Mike/Jill)

Pursuant to Government Code Section 54956.95, the Committee will hold a closed session to discuss the following claim(s):

LIABILITY CLAIM

2.C. Senk v. City of Newport Beach (Katie O.)

LIABILITY AND WORKERS’ COMPENSATION CLAIMS

2.D. Report of Pending Workers’ Compensation and General Liability Claims over \$1M (see attached)

CONSENT AGENDA

The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

3.A.	Approval of Minutes, June 6, 2024.....	11
	<i>An action to approve the Minutes of the above meeting.</i>	
3.B.	Approval of Minutes, June 24, 2024	25
	<i>An action to approve the Minutes of the above meeting.</i>	
3.C.	Approval of Minutes, July 29, 2024.....	31
	<i>An action to approve the Minutes of the above meeting.</i>	
3.D.	PRISM Membership Applications.....	34
	<i>An action to approve the listed members for membership in PRISM.</i>	
3.E.	2024 Public Entity Board Election Results.....	35
	<i>An action to certify the results of the election.</i>	
3.F.	Committee Appointments.....	36
	<i>An action to approve appointments to various PRISM committees.</i>	
3.G.	Conflict of Interest Code Amendments.....	37
	<i>An action to approve posting the amendments Conflict of Interest Code for a review and comment period, once approval is received from the FPPC.</i>	
3.H.	Informational Reports	
	<i>An action to acknowledge receipt of the reports.</i>	

1. Disclosure of Settled Claims.....	38
2. Disclosure of Underwriting Authority.....	41
3. Premium Billings Update.....	48

COMMITTEE REPORTS

4.A. Claims Review Committee 2 (Heather) – 7/10/24, 8/14/24.....	49
4.B. Claims Review Committee (Heather) – 6/14/24, 7/12/24, 8/15/24.....	51
4.C. GL MOC Ad Hoc Working Group (Heather) – 8/14/24.....	55
4.D. Legislative Committee (Jen) – 6/26/24, 8/7/24.....	56
4.E. Medical Malpractice Committee (Sarah) – 6/13/24, 8/1/24.....	62
4.F. General Liability 2 Committee (Sarah) – 6/20/24.....	64
4.G. Underwriting Committee (Sarah) – 6/27/24, 8/15/24.....	65
4.H. Property Committee (Mike) – 6/26/24, 9/4/24.....	68
4.I. Property MOC Ad Hoc Working Group (Mike) – 8/22/24.....	69
4.J. Employee Benefits Committee (Sidney) – 7/18/24.....	70
4.K. PRISMHealth Committee (Sidney) – 7/17/24.....	72
4.L. Member Services Committee (Rick) – 7/17/24.....	74

PERSONNEL MATTERS

5.A. Staff Changes – Limited Term Supervising Senior Accountant (Puneet/Jill)	76
<i>An action to approve a Limited Term Supervising Senior Accountant position.</i>	
5.B. PRISM Sr. Manager Benefit Contribution (Jill).....	78
<i>An action to approve a change to the employer’s contribution to employee benefits for Senior Managers and the CEO.</i>	
5.C. PRISM Intern Policy & Resolution Electing Workers’ Compensation Coverage for Unpaid Student Interns (Jill).....	80
<i>An action to approve amendments to the Intern Policy & Resolution regarding unpaid student interns.</i>	

INSURANCE PROGRAMS

6.A. 2024/25 Renewal Recaps (Sarah/Alliant).....	86
<i>An informational report regarding the 2024/25 renewals of the casualty programs.</i>	

Miscellaneous Programs

6.B.1. Paid Family Leave – Program Reclassification (Sidney).....	91
<i>An action to approve reclassifying the Paid Family Leave Program as a Major Program, effective January 1, 2025.</i>	

- 6.B.2. Cyber: New Member Application – PERMA-Hesperia Recreation & Park District (Erica)..... 99
An action to approve adding Hesperia Recreation & Park District as an additional named covered party under PERMA in the Cyber Liability Program.
- 6.B.3. Cyber: New Member Application – Superior Court of CA, Stanislaus County (Erica)..... 101
An action to approve adding the Stanislaus County Superior Court in the Cyber Liability Program.

GENERAL BUSINESS

- 7.A. Business Continuity Plan (Mike)..... 103
An action to recommend to the Board to approve the amendments to the Business Continuity Plan.
- 7.B. 2024 Strategic Planning Retreat Topics (Gina)..... 149
Provide direction to staff on the 2024 Retreat agenda topics.
- 7.C. Creation of a JPA to Provide Claims Administration Services (Rick)..... 151
An action to approve the use of contingency funds to conduct a claims JPA feasibility study.
- 7.D. Member Services Update (Rick)..... 157
An informational report regarding member services.
- 7.E. Staff Report (Gina)
Staff will report on matters of interest to the Committee.

FUTURE MEETINGS

The next regularly scheduled meeting will be on **Thursday, October 3, 2024**, at **9:00 a.m.**, at the **Tenaya Lodge in Yosemite**, to be held in **conjunction with the October Board of Directors meetings and events.**

ADJOURNMENT

Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

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TELEPHONIC ADDRESS LIST

Each Location is Open for Public Participation

Web Conference/Telephonic Meeting Thursday, September 5, 2024
<https://zoom.us> 10:00 a.m.
Teleconference Number: Use Call Me Option or 669-444-9171 Tenth Meeting – 2024
Meeting Number: 890 5994 8042

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