

**PUBLIC RISK, INNOVATION, SOLUTIONS, AND MANAGEMENT  
(PRISM)**

**EXECUTIVE COMMITTEE**

**MEETING SUMMARY**

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75 Iron Point Circle, Suite 200  
Folsom, California 95630  
(916) 850-7300

Thursday, May 4, 2023  
10:00 a.m.  
Sixth Meeting – 2023

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**Members Present**

Mark Howard, ACCEL/City of Santa Barbara  
Karen Caoile, Contra Costa County  
Scott Schimke, GSRMA  
Richard Egan, Lassen County  
Heather Rose, Mendocino County  
Tanya Moreno, San Joaquin County  
Lance Sposito, Santa Clara County  
Janell Crane, Sonoma County  
Barbara Lubben, Yolo County

**Members Absent**

Aaron Holmberg, Inyo County  
Nathan Black, Sutter County

**Program Renewals**

**EWC:** Updates were provided on each of the EWC layers. The day prior, the Underwriting Committee **approved terms**, within their delegated authority by the Board, to **bind the reinsurance renewals** with the exception of the CSU Primary Layer which is not yet ready for consideration.

**GL1:** The prior day, the Underwriting Committee also **approved terms**, within their delegated authority by the Board, on the **\$5M xs \$5M layer** with Berkshire Hathaway. They also **delegated authority** to the CEO and Underwriting Committee Chair to bind renewal of the **\$9M xs \$10M and \$6M xs \$19M layers**, within specified parameters. Staff reported on the proposed amendments to the Appeals Section of the MOC, which have been circulated for review and comment. The Committee took action to recommend approval to the Executive Committee and Board as presented.

**Cyber Liability:** Action was taken to approve terms for the excess layers of the Cyber Liability Program. A **new excess layer** was added to provide limits of \$16M per occurrence/per member and \$90M annual aggregate. The **final premium came in essentially flat**, so the Committee authorized a **\$1.5M surcharge** to be set aside in a **premium stabilization** fund to offset anticipated increases next year.

**Other:** Renewal updates were also provided by Alliant for the PWC, GL2, Medical Malpractice, and Property Programs. On the Miscellaneous Programs, renewals were approved for the Aviation, Crime, CIMI, and Watercraft Programs.

### **Personnel Matters**

The Executive Committee approved the items recommended by the Personnel Sub-Committee in recognition of a competitive job market and a strong desire to retain staff. Approvals included a **6% adjustment to the staff salary ranges** (which only adjusts salary ranges, not individual salaries); **merging of salary ranges** for classifications with multiple salary grades; and a **\$450k merit pool**, effective July 1, 2023. The CEO's performance was evaluated and goals were established for the 2023/24 year. Lastly, the Executive Committee approved **3 reclassifications, 2 position upgrades, and 4 new positions.**

### **Other Items**

- Approval was given to **contract with Concern** as the **initial building block** of PRIMIS's **modern public safety EAP/wellness program**
- A recommendation was made to the Board to approve the General Administration, Building, and Capital budgets for 2023/24
- A determination was made to hold the 2023 Strategic Planning Retreat at the Winters Hotel in Winters, California
- The Alliant Brokerage Agreement was reviewed with minor amendments and approved, effective January 1, 2023
- Two claims and a listing of large claims were addressed in closed session

### **Next Meeting**

The next regularly scheduled meeting will be on **Thursday, June 1, 2023, at 9:00 a.m.**, at the **Hilton Arden West in Sacramento.**