

**PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT
(PRISM)**

MEMBER SERVICES COMMITTEE

FINAL AGENDA

Web Conference/Telephonic Meeting	Wednesday, January 26, 2022
https://zoom.us/	10:00 a.m.
Teleconference Number: Use Call Me Option or 346-248-7799	First Meeting – 2022
Meeting Number: 835 9782 3671	

As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

ROLL CALL/INTRODUCTIONS

- 1.A. Establishment of Quorum/Introductions4
- 1.B. Web Conference Protocol

SELECTION OF CHAIR

- 2.A. Selection of Chair and Vice Chair.....5
An action to select a Chair and Vice Chair for the 2022 year.

CONSIDERATION OF OFF AGENDA ITEMS

Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

PUBLIC COMMENT

This portion of the agenda is reserved for members of the general public to address the Committee on any matter not on this agenda that is under the jurisdiction of the Committee.

CONSENT AGENDA

The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

- 3.A. Approval of Minutes, September 15, 20217
An action to approve the Minutes of the above meeting.

3.B.	Approval of Minutes, October 19, 2021	11
	<i>An action to approve the Minutes of the above meeting.</i>	
3.C.	Code of Conduct.....	14
	<i>An action to acknowledge receipt of the Code of Conduct.</i>	
3.D.	Standard Operating Procedures (SOP).....	17
	<i>An action to acknowledge receipt of the SOP.</i>	

GENERAL BUSINESS

4.A.	2021 Fall Retreat Recap (Jennifer/Rick).....	25
	<i>An informational report regarding the 2021 Fall Retreat.</i>	
4.B.	Member Services Utilization Report (Rick)	32
	<i>An informational report regarding Member Services utilization for 2021.</i>	
4.C.	New Member Services Initiatives Update (Rick)	35
	<i>An informational report regarding the latest initiatives for Member Services.</i>	
4.D.	Enterprise Risk Consultants (ERC) Program – Background Check Frequency (Maria)	37
	<i>Provide direction to staff regarding the frequency of background checks for ERCs in the Program.</i>	
4.E.	ERC Services – Consideration of Submitted Applications (Rick/Maria)	40
	<i>An action to approve submitted application(s) received for ERC Services.</i>	
4.F.	Pass the Baton Mentorship (PBM) Program – Update (Maria).....	59
	<i>An informational report regarding the PBM Program.</i>	
4.G.	Preferred Provider List – Review of Application (Rick).....	62
	<i>An action to approve submission received for inclusion onto the Preferred Provider List.</i>	
4.H.	Staff Report (Rick)	
	<i>Staff will report on matters of interest to the Committee.</i>	

FUTURE MEETINGS

The next regularly scheduled meeting will be on **Wednesday, July 27, 2022**, at **10:00 a.m.**, to be held via **Web Conference**.

ADJOURNMENT

Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

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PRISM		75 Iron Point Circle, Ste. 200 Folsom, CA 95630	(916) 850-7300
CAPRI	Matthew Duarte	6341 Auburn Boulevard, Ste. A Citrus Heights, CA 95621	(916) 722-5550
CRSIG	Angela Jacobson	4101 Tully Rd., Suite 501 Modesto, CA 95356	(209) 579-7535
GSRMA	Jennifer Peters	247 W. Sycamore Street Willows, CA 95988	(530) 934-5633
Kern County Hospital Authority	Steven Chandler	1700 Mt. Vernon Avenue Bakersfield, CA 93306	(661) 862-7587
Merced County	Sommer Moniz	2222 M Street Merced, CA 95340	(209) 385-7682
Municipal Pooling Authority (MPA)	Barbara Esquivel	1911 San Miguel Dr., Ste.100 Walnut Creek, CA 94596	(925) 482-0010
City of San Diego	Claudia Castillo del Muro	1200 Third Avenue, Ste. 1000 San Diego, CA 92101	(619) 236-6784
San Mateo County Schools Insurance Group (SMCSIG)	Sharon Vishwa	1791 Broadway Street Redwood City, CA 94063	(650) 474-8412
Shasta County	Jim Johnson	1450 Court St., Rm. 348 Redding, CA 96001	(530) 225-5143