

**PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT  
(PRISM)**

**MEMBER SERVICES COMMITTEE**

**FINAL AGENDA**

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Web Conference/Telephonic Meeting Wednesday, July 23, 2025  
<https://zoom> 10:00 a.m.  
Teleconference Number: Use Call Me Option or 669-444-9171 Third Meeting – 2025  
Meeting Number: 838 2560 1738 (Physical locations for public participation are listed on the following page(s))

As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

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**ROLL CALL/INTRODUCTIONS**

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1.A. Establishment of Quorum/Introductions .....5

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**CONSIDERATION OF OFF AGENDA ITEMS**

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Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

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**PUBLIC COMMENT**

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This portion of the agenda is reserved for members of the general public to address the Committee on any matter not on this agenda that is under the jurisdiction of the Committee.

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**CONSENT AGENDA**

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The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

2.A. Approval of Minutes, April 16, 2025 .....6  
*An action to approve the Minutes of the above meeting.*

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**GENERAL BUSINESS**

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- 3.A. Visitor Management Systems (VMS) (Charles) ..... 10  
*Provide direction to staff on whether to submit an RFP for visitor management system services.*
- 3.B. Artificial Intelligence (AI) Discussion (Travis) ..... 12  
*An informational roundtable discussion on member use of AI tools.*
- 3.C. EAGLE Awards – Review of Submitted Applications (Tani)..... 13  
*Provide direction to staff regarding the EAGLE Award submissions*
  - 3.C.1. Huntington Beach Union High School District
  - 3.C.2. CIRA
  - 3.C.3. Inyo County
  - 3.C.4. Tulare County
  - 3.C.5. Riverside County
  - 3.C.6. Placer County
  - 3.C.7. Yuba County
  - 3.C.8. Yuba County
  - 3.C.9. Yuba County
  - 3.C.10. TRINDEL
  - 3.C.11. CONFIRE
  - 3.C.12. City of Roseville
- 3.D. Enterprise Risk Consultants (ERC) Program Update (Tani)..... 303  
*An informational report regarding ERC assignments and activities.*
- 3.E. Communication to Stakeholder Update (Anthony).....304  
*An informational update regarding Strategic Plan item 3.5 Communicating with Stakeholders.*
- 3.F. Employment Law Hotline Update (Katie) .....306  
*An informational update regarding the growth of the PRISM EPL Hotline.*
- 3.G. Staff Report (Rick)  
*Staff will report on matters of interest to the Committee.*

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**FUTURE MEETINGS**

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The next regularly scheduled meeting will be held on **Wednesday, October 15, 2025**, at **10:00 a.m., via Web Conference or at the PRISM Office.**

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**ADJOURNMENT**

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*Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

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**TELEPHONIC LIST**

Each Location is Open for Public Participation

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<b>PRISM</b>		75 Iron Point Circle, Suite 200 Folsom, CA 95630	(916) 850-7300
<b>Alameda County</b>	Sean Mullen	125 12th Street, 3rd Floor Oakland, CA 94607	(510) 272-6045
<b>California Association for Park &amp; Recreation Indemnity (CAPRI)</b>	Matthew Duarte	6341 Auburn Boulevard, Ste. A Citrus Heights, CA 95621	(916) 722-5550
<b>California Schools JPA (CSRMA)</b>	Mary Ann Boice-Ceja	1950 South Sunwest Lane, Ste. 100 San Bernardino, CA 92408	(909) 763-4906
<b>Golden State Risk Management Authority (GSRMA)</b>	Jennifer Peters	247 W. Sycamore Street Willows, CA 95988	(530) 934-5633
<b>Madera County</b>	Jason Blanks	200 W. 4 <sup>th</sup> St., Fourth Floor Madera, CA 93637	(559) 675-7703 x2256
<b>Municipal Pooling Authority (MPA)</b>	Barbara Esquivel	1911 San Miguel Dr., Ste.100 Walnut Creek, CA 94596	(925) 482-0010
<b>Placer County</b>	Helaina Wilkinson - Alternate	145 Fulweller Ave., Ste. 200 Auburn, CA 95603	(530) 886-2606
<b>City of Sacramento</b>	Shameel Kumar	915 I Street, 4th Floor Sacramento, CA 95814-2604	(916) 808-5872
<b>City of San Diego</b>	Desmond Stetcher - Alternate	9610 Ridgehaven Court San Diego, CA 92123	(858) 492-5017
<b>San Mateo County Schools Insurance Group (SMCSIG)</b>	Tom Ledda	1791 Broadway Street Redwood City, CA 94063	(650) 365-1980
<b>Santa Barbara County</b>	Jon Menzies	610 Mission Canyon Road Santa Barbara, CA 93105	(805) 884-6865
<b>Sonoma County</b>	Andrew Lemen	575 Administration Drive, #116B Santa Rosa, CA 95403	(707) 565-3208
<b>Trindel Insurance Fund</b>	Rachael Hartman	50 Arbuckle Court Weaverville, CA 96093	(530) 623-2322