

**PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT  
(PRISM)**

**MEMBER SERVICES COMMITTEE**

**FINAL AGENDA**

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75 Iron Point Circle, Suite 200  
Folsom, California 95630  
(916) 850-7300  
<https://zoom.us/>

Wednesday, September 21, 2022  
10:00 a.m.  
Third Meeting – 2022

Teleconference Number: Use Call Me Option or 669-444-9171  
Meeting Number: 853 5240 5879

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As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

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**ROLL CALL/INTRODUCTIONS**

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- 1.A. Establishment of Quorum/Introductions .....4
- 1.B. Web Conference Protocol

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**CONSIDERATION OF OFF AGENDA ITEMS**

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Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

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**PUBLIC COMMENT**

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This portion of the agenda is reserved for members of the general public to address the Committee on any matter not on this agenda that is under the jurisdiction of the Committee.

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**CONSENT AGENDA**

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The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

- 2.A. Approval of Minutes, July 27, 2022 .....4  
*An action to approve the Minutes of the above meeting.*

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**GENERAL BUSINESS**

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- 3.A Merger of Member Services & Risk Control Committees (Rick) .....9  
*An informational report regarding the merger of the 2 Committees, effective January 1, 2023.*
- 3.B. Certificate of Insurance (COI) Management Service Update (Charles)..... 10  
*Provide direction to staff on how to proceed with contracting for COI services.*
- 3.C. Enterprise Risk Consultants (ERC) Program –Approved Service Areas (Rick)11  
*Provide direction to staff regarding service areas approved for ERC assignments and activities.*
- 3.D. ERC Services – Consideration of Submitted Applications (Maria) ..... 13  
*An action to approve submitted application(s) received for ERC Services.*
- 3.E. Pass the Baton Mentorship (PBM) Program – Update (Maria)..... 24  
*An informational report regarding the PBM Program.*
- 3.F. Staff Report (Rick)  
*Staff will report on matters of interest to the Committee.*

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**FUTURE MEETINGS**

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- 4.A. Schedule of Meetings for 2023 (Gina E.) ..... 26  
*An action to approve the Member Services Committee meeting schedule for 2023.*

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**ADJOURNMENT**

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*Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

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**MEMBER SERVICES COMMITTEE**

**TELEPHONIC ADDRESS LIST**

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<b>PRISM</b>		75 Iron Point Circle, Ste. 200 Folsom, CA 95630	(916) 850-7300
<b>CAPRI</b>	Matthew Duarte	6341 Auburn Boulevard, Ste. A Citrus Heights, CA 95621	(916) 722-5550
<b>CRSIG</b>	Angela Jacobson	4101 Tully Rd., Suite 501 Modesto, CA 95356	(209) 579-7535
<b>GSRMA</b>	Jennifer Peters	247 W. Sycamore Street Willows, CA 95988	(530) 934-5633
<b>Kern County Hospital Authority</b>	Steven Chandler	1700 Mt. Vernon Avenue Bakersfield, CA 93306	(661) 862-7587
<b>Merced County</b>	Sommer Moniz	2222 M Street Merced, CA 95340	(209) 385-7682
<b>Municipal Pooling Authority (MPA)</b>	Barbara Esquivel	1911 San Miguel Dr., Ste.100 Walnut Creek, CA 94596	(925) 482-0010
<b>San Mateo County Schools Insurance Group (SMCSIG)</b>	Sharon Vishwa	1791 Broadway Street Redwood City, CA 94063	(650) 474-8412
<b>Shasta County</b>	Jim Johnson	1450 Court St., Rm. 348 Redding, CA 96001	(530) 225-5143
<b>Vacant Position</b>			