

**PUBLIC RISK, INNOVATION, SOLUTIONS, AND MANAGEMENT
(PRISM)**

MEMBER SERVICES COMMITTEE

MEETING SUMMARY

75 Iron Point Circle, Suite 200
Folsom, CA 95630
916-850-7300

Wednesday, January 25, 2023
10:00 a.m.
First Meeting – 2023

Members Present

Sean Mullen, Alameda County
Matthew Duarte, CAPRI
Jennifer Peters, GSRMA
Barbara Esquivel, MPA
Sharneel Kumar, City of Sacramento
Tom Ledda, SMCSIG
Jim Johnson, Shasta County
Andrew Lemen, Sonoma County
Rachael Hartman, Trindel Insurance Fund

Members Absent

Brad Aragon, Kern County
Steven Chandler, Kern Co. Hosp. Authority

Consideration of Off Agenda Items: None

Public Comment: None

Selection of Chair and Vice-Chair

Jennifer Peters, GSRMA, was elected Chair, and Andrew Lemen, Sonoma County, was elected Vice-Chair.

Consent agenda

Items on the Consent Agenda were approved unanimously. With one correction to the Standard Operating Procedures.

Risk Control & Member Services Merged Committees

Staff reviewed the history and timeline of events that lead to the merging of the two Committees.

2022 Fall Retreat Recap

Staff provided a high-level overview/recap of the 2022 Fall Retreat.

Service Utilization Review

Staff reviewed the 2022 Member Use of Services Report. With the goal to increase usage each year by 10%, efforts were made by staff to market services throughout 2023. Staff remarked on the maturation of the initiative and noted the highlights and challenges throughout 2022.

Communication Utilization Report

Staff provided an informational report regarding PRISM's Communications Utilization.

New Member Services Initiatives

Staff provided details on the progress of ongoing Member Services initiatives, and asked the Committee to share their ideas to further each initiative. The Committee remarked on the ideas of creating additional symposiums, regional member networking and a PRISM Annual conference. The Committee provided direction for staff to move forward with each initiative.

Enterprise Risk Consultants (ERC) Program Update & Applications

The Committee reviewed three applications for the ERC Program. Two applications were approved, and one application was approved with one point of clarification.

Renewal of Eyres Law Group Contract

The Committee approved a one-year extension to the Eyres Law Group contract.

Sidewalk Assessment and Maintenance Services

The Committee approved staff entering into a master services agreement with Precision Concrete Cutting.

Staff Report

Staff introduced Chandler Wright (Senior Risk Control Specialist), and Kristin Morales (Risk Control Specialist).

Schedule of Meetings for 2023

The Committee approved the schedule of meetings for 2023.

Future Meetings

The next scheduled meeting will be on ***Wednesday, May 10, 2023, at 10:00 a.m.***, to be held via ***Web Conference or in the PRISM office.***