

**PUBLIC RISK, INNOVATION, SOLUTIONS, AND MANAGEMENT  
(PRISM)**

**MEMBER SERVICES COMMITTEE**

**MEETING SUMMARY**

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Web Conference/Telephonic Meeting

Wednesday, October 16, 2024

10:00 a.m.

Fourth Meeting – 2024

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**Members Present**

Sean Mullen, Alameda County  
Matthew Duarte, CAPRI  
Mary Ann Boice-Ceja, CSRMA  
Jennifer Peters, GSRMA  
Brad Aragon, Kern County  
Jason Blanks, Madera County - Alternate  
Barbara Esquivel, MPA  
Sharneel Kumar, City of Sacramento  
Tom Ledda, SMCSIG  
Jon Menzies, Santa Barbara County - Alternate  
Andrew Lemen, Sonoma County  
Rachael Hartman, Trindel Insurance Fund

**Members Absent**

Derek Davis, Stanislaus County

**Consideration of Off Agenda Items:** None

**Public Comment:** None

**Consent agenda**

Minutes from 7/17/2024 Member Services Committee meeting were approved unanimously with one minor revision.

**First Responder Peer Support Services**

Staff reviewed the history of the Concern*Plus* - First Responder program and the desire to engage a provider of peer support services. After reviewing the Request for Proposals (RFP) received, the Committee unanimously voted for staff to move forward on an agreement with The Counseling Team International (TCTI).

**2024/25 Risk Control Events**

Staff provided an overview of how Risk Control events are planned and scheduled. Member's feedback has uncovered a need for introductory level safety management training for employees at a department level. The Committee offered their "kudos" on the great subjects and presentations staff has been offering. The Committee, by consensus

vote, approved staff moving forward on developing workshops under this topic. Staff is always looking for locations to hold these workshops.

### **Amendments to Drug and Alcohol Testing Program Policy**

Staff reviewed the history of this policy and the need to update and amend the Drug and Alcohol Testing Program policy. The Committee voted unanimously to approve the recommended changes.

### **Enterprise Risk Consultants (ERC) Program – Update**

Staff provided an overview of the ERC program and reported on participating consultants and the increased numbers in program utilization.

### **Pass the Baton – Mentoring Program Update**

Staff provided an overview of this growing program. Many of the enterprise risk consultants have also become Mentors for this program. Mentees are continuing to joining to learn from the Mentors.

### **Staff Report**

Reviewed the Following:

#### Election Season Resources

- Suspicious Mail Handling - Vector Solutions
- Suspicious Mail Handling – Risk Simplified
- Election Workers as Volunteers

#### Safety Management Certification Schedule

#### Workplace Violence Workshops

#### Cyber Symposiums

- 11/6 at the Sacramento Hilton
- 11/7 at the Ontario Hilton/Embassy Suites

Recognized:

- Brad Aragon on his retirement in December 2024. Brad has served on the Board since 2012 and as part of RC/MS Committee for the last 4 years. Congratulations and Thank You!!

**Future Meetings**

The Committee unanimously approved proposed 2025 Member Services Meeting Schedule:

<b>Date</b>	<b>Time</b>	<b>Location</b>
Wednesday, January 15, 2025	10:00 a.m.	PRISM Office – Folsom or Via Zoom
Wednesday, April 16, 2025	10:00 a.m.	PRISM Office – Folsom or Via Zoom
Wednesday, July 23, 2025	10:00 a.m.	PRISM Office – Folsom or Via Zoom
Wednesday, October 15, 2025	10:00 a.m.	PRISM Office – Folsom or Via Zoom