

CSAC EXCESS INSURANCE AUTHORITY
PRIMARY WORKERS' COMPENSATION COMMITTEE

FINAL AGENDA

CSAC Excess Insurance Authority
75 Iron Point Circle, Suite 200
Folsom, California 95630
916-850-7300

Wednesday, February 19, 2020
10:00 a.m.
First Meeting – 2020

As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

ROLL CALL/INTRODUCTIONS

- 1.A. Establishment of Quorum/Introductions4

SELECTION OF CHAIR

- 2.A. Selection of Chair and Vice Chair.....5
An action to select a Chair and Vice Chair for the 2020 year.

CONSIDERATION OF OFF AGENDA ITEMS

Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

CONSENT AGENDA

The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee at one time without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

- 3.A. Approval of Minutes, November 13, 20197
An action to approve the Minutes of the above meeting.
- 3.B. Code of Conduct..... 11
An action to acknowledge receipt of the Code of Conduct.

3.C.	Disclosure of Disposition of Claims.....	14
	<i>An action to acknowledge receipt of the disclosure.</i>	
3.D.	PWC Notice of Potential Withdrawal	16
	<i>An action to acknowledge receipt of the report.</i>	

CLAIMS MATTERS

4.A.	Claim Summary Report as of September 30, 2019 (Mike P.).....	17
	<i>An informational report regarding the status of claims as of September 30, 2019.</i>	
4.B.	Third Party Administrator (TPA) Claims Audit Results (Karin)	20
	<i>An informational report regarding recent audits.</i>	
4.C.	Pharmacy Benefit Management (PBM) Update (Jen)	30
	<i>An action to approve the extension of the contract with Express Scripts, Inc.</i>	

RENEWAL MATTERS

5.A.	Program Structure Overview (Brian)	32
	<i>An informational report regarding the current and historical structures of the Program.</i>	
5.B.	Target Funding Guidelines (Brian)	33
	<i>An action to reaffirm the Target Funding Guidelines.</i>	
5.C.	2020/21 Actuarial Results & Funding Decisions (John/Max)	36
	<i>An action to approve the pool funding parameters for 2020/21 and consideration of a dividend.</i>	
5.D.	2020/21 Reinsurance Renewal (Alliant)	48
	<i>An action to approve renewal terms for 2020/21.</i>	
5.E.	2020/21 Risk Transfer to the Excess Insurance Organization (EIO) (Max).....	55
	<i>An action to approve transferring the 2020/21 corridor retention to the EIO.</i>	
5.F.	2020/21 Deposit Premium Allocation (Max).....	56
	<i>An action to approve member rates for 2020/21.</i>	

OPERATIONAL MATTERS

6.A.	Standard Operating Procedures (SOP).....	60
	<i>An informational report regarding the PWC Program SOP.</i>	
6.B.	Program Budget Policies (Gina)	78
	<i>An action to approve the proposed amendments to the Program's Budget Policies.</i>	
6.C.	Claims System Conversion Status and Update (Tom)	83
	<i>An informational report regarding the EIA's plan to develop its own proprietary claims system.</i>	

6.D.	Program Strategic Planning Summary (Rick).....	85
	<i>An informational summary of the notes from the November strategic planning discussion and possible action or direction to staff on any of the discussion points.</i>	
6.E.	Committee Member/Program Member Mentor Program (Gina)	87
	<i>An action to make mentor appointments.</i>	
6.F.	Member Services Update (Rick).....	89
	<i>An informational report on new and upcoming member services.</i>	
6.G.	2019 Fall Retreat Recap (Gina/Jill).....	90
	<i>An informational report on topics discussed at the Fall Retreat.</i>	

PUBLIC COMMENT

This portion of the agenda is reserved for members of the general public to address the Committee on any matter not on this agenda that is under the jurisdiction of the Committee.

FUTURE MEETINGS

The next regularly scheduled meeting is **Wednesday, June 17, 2020, at 10:00 a.m.**, to be held **via WebEx**.

ADJOURNMENT

Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.