

**CSAC EXCESS INSURANCE AUTHORITY**

**PROPERTY COMMITTEE**

**FINAL AGENDA**

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Hilton Arden West  
2200 Harvard Street  
Sacramento, California 95815  
916-922-4700

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Thursday, February 28, 2019  
4:00 p.m.  
First Meeting – 2019

As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

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**ROLL CALL/INTRODUCTIONS**

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- 1.A. Establishment of Quorum/Introductions .....3

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**SELECTION OF CHAIR**

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- 2.A. Selection of Chair and Vice Chair.....4  
*An action to select a Chair and Vice Chair for the 2019 year.*

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**CONSIDERATION OF OFF AGENDA ITEMS**

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Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

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**CONSENT AGENDA**

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The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee at one time without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

- 3.A. Approval of Minutes, December 6, 2018.....6  
*An action to approve the Minutes of the above meeting.*
- 3.B. Approval of Minutes, December 19, 2018 .....9  
*An action to approve the Minutes of the above meeting.*

3.C.	Code of Conduct.....	14
	<i>An action to acknowledge receipt of the Code of Conduct.</i>	
3.D.	Standard Operating Procedures (SOP).....	17
	<i>An action to acknowledge receipt of the Committee's SOP.</i>	
3.E.	Notices of Intent for Potential Withdrawal.....	33
	<i>An action to acknowledge receipt of the report.</i>	

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**GENERAL BUSINESS**

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4.A.	Program Budget Policies (Gina).....	34
	<i>An action to approve the Property Program Budget Policies.</i>	
4.B.	Claim Summary Report as of December 31, 2018 (Mike P.).....	38
	<i>An informational report regarding claims as of December 31, 2018.</i>	
4.C.	2019/20 Renewal (Alliant).....	41
	<i>An action to approve renewal terms.</i>	
4.D.	Vacant Property Update (Gina/Sarah).....	57
	<i>An informational report on the review of locations with prior vacant building losses and action to modify coverage for two locations.</i>	
4.E.	Member Services Update (Rick).....	60
	<i>An informational report on new services available through the EIA.</i>	

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**PUBLIC COMMENT**

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This portion of the agenda is reserved for members of the general public to address the Committee on any matter not on this agenda that is under the jurisdiction of the Committee.

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**FUTURE MEETINGS**

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**ADJOURNMENT**

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*Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*