

**PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT
(PRISM)**

TECHNOLOGY COMMITTEE

FINAL AGENDA

Web Conference/Telephonic Meeting Friday, February 14, 2025
<https://zoom.us> 8:30 a.m.
Teleconference Number: Use Call Me Option or 669-444-9171 First Meeting – 2025
Meeting Number: 856 3720 0650 *(Physical locations for public participation are listed on the following page(s))*

As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

ROLL CALL/INTRODUCTIONS

- 1.A. Establishment of Quorum/Introductions5
- 1.B. Web Conference Protocol

SELECTION OF CHAIR

- 2.A. Selection of Chair and Vice Chair.....6
An action to select a Chair and Vice Chair for the 2025 year.

CONSIDERATION OF OFF AGENDA ITEMS

Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or a unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

PUBLIC COMMENT

This portion of the agenda is reserved for members of the general public to address the Committee on any matter either on this agenda or not on this agenda that is under the jurisdiction of the Committee.

ADMINISTRATIVE MATTERS

3.A.	Code of Conduct (Tom).....	7
	<i>An informational report regarding the Code of Conduct.</i>	
3.B.	Standard Operating Procedures (SOP) (Tom).....	10
	<i>An informational report regarding the Committee's SOP.</i>	
3.C.	PRISM Organizational Strategic Plan (Tom).....	17
	<i>An informational report regarding the Organizational Strategic Plan.</i>	

CONSENT AGENDA

The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

4.A.	Approval of Minutes, September 27, 2024	21
	<i>An action to approve the Minutes of the above meeting.</i>	

GENERAL BUSINESS

5.A.	2024 Strategic Planning Retreat Recap (Gina).....	27
	<i>An informational report regarding the 2024 Fall Retreat.</i>	
5.B.	Data & Analytics Updates (Max).....	37
	<i>An informational report regarding recent and upcoming activities of the D&A Department.</i>	
5.C.	Demonstration of New Risk Control Dashboard Application (Max)	41
	<i>An informational report and a demonstration on new Dashboard Applications.</i>	
5.D.	Current Claim System Update (Kenny).....	42
	<i>An informational report regarding the current claim system.</i>	
5.E.	New Claim System Update (Kenny).....	43
	<i>An informational report regarding the new claim system activity.</i>	
5.F.	Member Costs for Spectra Usage (Kenny).....	45
	<i>Provide direction to staff regarding member pricing for Spectra usage.</i>	
5.G.	Website Pool Management System Update (Nicole).....	48
	<i>An informational report regarding the website/pool management projects.</i>	
5.H.	PRISM AI Chatbot (Nicole).....	49
	<i>An informational report regarding the development of an internal AI chatbot.</i>	

- 5.I. Proposed Pool Information Management System Rewrite (Nicole) 50
An action to recommend to the Finance Committee \$250k in additional budget for 25/26.

- 5.J. Staff Report (Tom)
Staff will report on matters of interest to the Committee.

FUTURE MEETINGS

- 6.A. Schedule of Meetings for 2025 (Nicole) 53
An Action item to approve meeting dates for 2025.

The next regularly scheduled meeting will be on **Friday, May 2, 2025**, at **8:30 a.m.**, to be held **via Web Conference**.

ADJOURNMENT

Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

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TELEPHONIC ADDRESS LIST

Each Location is Open for Public Participation

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PRISM		75 Iron Point Circle, Suite 200 Folsom, CA 95630	(916) 850-7300
Mendocino County	Heather Rose	501 Low Gap Rd Room 1010 Ukiah CA, 95482	(707) 234-6061
GSRMA	Rick Krepelka	247 W. Sycamore Street Willows CA, 95988-0706	(530) 934-5633
CSRM	Kennedy-Kiet Vu	1950 South Sunwest Ln. Suite 100 San Bernardino CA, 92408	(909) 763-4900
CIRA	Amy Conley (Northam)	2330 E. Bidwell St Suite 150 Folsom CA, 95630	(707) 799-3251
Riverside County	Monique Chaldu	PO Box 1210 Riverside CA, 92502	(951) 955-1000
Santa Clara County	Hank Ford	2310 N 1st. St Suite 203 San Jose CA, 95131	(408) 441-4343
Sonoma County	Reesha Ruel	575 Administration Drive, Suite 116C Santa Rosa CA, 95403	(707) 565-3563
CAPRI	Matthew Duarte	1075 Creekside Ridge Dr Suite 240 Roseville California, 95678	(916) 722-5550
Shasta County	Angelika King	1450 Court Street, Suite 348 Redding CA, 96001	(530) 225-5092