

**PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT  
(PRISM)**

**TECHNOLOGY COMMITTEE**

**FINAL AGENDA**

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Web Conference/Telephonic Meeting	Friday, January 30, 2026
<a href="https://zoom.us">https://zoom.us</a>	8:30 a.m.
Teleconference Number: Use Call Me Option or 669-444-9171	First Meeting – 2026
Meeting Number: 833 2172 0563	<i>(Physical locations for public participation are listed on the following page(s))</i>

As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

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**ROLL CALL/INTRODUCTIONS**

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- 1.A. Establishment of Quorum/Introductions .....5
- 1.B. Web Conference Protocol

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**SELECTION OF CHAIR**

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- 2.A. Selection of Chair and Vice Chair.....6  
*An action to select a Chair and Vice Chair for the 2026 year.*

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**CONSIDERATION OF OFF AGENDA ITEMS**

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Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or a unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

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**PUBLIC COMMENT**

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This portion of the agenda is reserved for members of the general public to address the Committee on any matter either on this agenda or not on this agenda that is under the jurisdiction of the Committee.

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**ADMINISTRATIVE MATTERS**

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3.A.	Code of Conduct (Tom).....	7
	<i>An informational report regarding the Code of Conduct.</i>	
3.B.	Standard Operating Procedures (SOP) (Tom).....	10
	<i>An informational report regarding the Committee's SOP.</i>	
3.C.	PRISM Organizational Strategic Plan (Tom).....	17
	<i>An informational report regarding the Organizational Strategic Plan.</i>	

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**CONSENT AGENDA**

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The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

4.A.	Approval of Minutes, May 2, 2025.....	24
	<i>An action to approve the Minutes of the above meeting.</i>	

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**GENERAL BUSINESS**

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5.A.	2025 Strategic Planning Retreat Recap (Gina).....	30
	<i>An informational report regarding the 2025 Fall Retreat.</i>	
5.B.	Data & Analytics Updates (Tiana).....	41
	<i>An informational report regarding recent and upcoming activities of the D&amp;A Department.</i>	
5.C.	Current Claim System Update (Kenny).....	45
	<i>An informational report regarding the current claim system.</i>	
5.D.	New Claim System Update (Kenny).....	46
	<i>An informational report regarding the new claim system activity.</i>	
5.E.	Website/Pool Management System Update (Nicole).....	47
	<i>An informational report regarding the website/pool management projects.</i>	
5.F.	PRISM AI Chatbot (Nicole).....	49
	<i>An informational report regarding the ongoing development of the AI chatbot.</i>	
5.H.	Staff Report (Tom)	
	<i>Staff will report on matters of interest to the Committee.</i>	

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## FUTURE MEETINGS

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- 6.A. Schedule of Meetings for 2026 (Nicole) ..... 50  
*An action item to approve revised meeting dates for 2026.*

The next regularly scheduled meeting will be on **Friday, April 24, 2026**, at **8:30 a.m.**, to be held **via Web Conference**.

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## ADJOURNMENT

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*Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

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**TELEPHONIC ADDRESS LIST**

Each Location is Open for Public Participation

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