



PRISM's Pass the Baton Mentorship Program

Learn, Lead

The purpose of the Pass the Baton Mentorship (PBM) Program is to foster learning and leading. The PBM Program will help to facilitate conversation and education between experienced risk management professionals and future industry leaders. The program will also inform and enlighten PRISM members on best practices and innovative risk management programs.

Learning: Encourage the continuous pursuit and transfer of knowledge in the aspiration to be a risk management professional.

Leading: Coaching and sharing knowledge and risk management insights with those new to the field.

How will it work?

Mentors/ Mentees sign up for the PBM Program and will be listed in [PRISM's Mentorship e-Guide](#) along with important information, such as: areas of expertise and experiences, or needs and questions. Contact information will not be posted. When you are ready to start mentoring or being mentored, contact [PRISM Member Services](#) and we will connect you.

The level of interaction is up to you! Want to exchange information via email only? Want to meet at a conference for a lunch meeting? Or set up regular in-person or phone meetings? It is your call. Check out our [Frequently Asked Questions](#).

Who can join?

Any member of PRISM can participate in the Pass the Baton Mentorship Program!

How to join?

You can join the PBM Program anytime. Just fill out the questionnaire (attached) and send it to memberservices@prismrisk.gov.

Questions? Ready to Sign Up? Contact [PRISM Member Services](#).



Frequently Asked Questions

- What are some options for meeting with my mentor/mentee?

(Disclaimer: All meetings between mentor and mentee are voluntary and should be coordinated in a mutually convenient manner. Please make sure to follow all regulations as it pertains to [COVID-19](#) protocols.)

 - [PRISM PBM Program Message Board](#) (must be logged in to access)
 - Phone (PRISM staff will share necessary contact information upon match)
 - Zoom (you can create a free account [here](#) if you don't have one)
 - [Zoom Best Practices](#) (PRISM version)

- What if we change our mind after being matched and decide for one reason or another that we don't want to participate?
 - Mentors and mentees are given a 30-day "grace" period to get to know one another. After the 30-day period, the parties are asked to make a decision regarding the match. Both parties agree to a no-fault conclusion whereby either party has the option of discontinuing the relationship for any reason. They also agree to discuss their decision with PRISM staff before terminating the relationship.

- What are the expectations of the mentor/mentees participating in this program?
 - PRISM's PBM Program is a voluntary commitment between the mentors and mentees. For the sake of flexibility, there is no minimum or maximum 'meet ups'. Both parties shall commit to having open communication with each other in order to achieve positive outcomes during a one-year relationship program.



PRISM Pass the Baton Mentorship (PBM) Program Questionnaire

I'm interested in participating as a: Mentor Mentee Both

Applicant's Contact Information

Name _____

Job Title _____

Organization/Entity _____

Phone Number* _____

Email Address* _____

*Contact information will only be shared upon mutual agreement of both mentor/mentee.

A) Applicant's Background

Educational Background

B) Applicant's Background – Mentor (if you're applying as a Mentee, skip to C)

Areas of Expertise (check all that apply)

- Accounting/Risk Finance
- Claims Management
- Human Resources

- Information Technology
- Risk Control
- Risk Management



C) Applicant's Background – Mentee

Areas of Need (check all that apply)

- | | |
|--------------------------------------------------|-------------------------------------------------|
| <input type="checkbox"/> Accounting/Risk Finance | <input type="checkbox"/> Information Technology |
| <input type="checkbox"/> Claims Management | <input type="checkbox"/> Risk Control |
| <input type="checkbox"/> Human Resources | <input type="checkbox"/> Risk Management |

D) Description of your **current professional role & duties (including years of experience)**

E) Describe your **past professional roles that could relate to the Mentor Program (include years of experience)**

F) Why are you interested in participating in PRISM's Pass the Baton Mentorship Program?

G) What do you consider important qualities for a Mentor/Mentee?

H) How would you like to interact with your Mentor/Mentee (please check all that apply):

- | | |
|------------------------------------|----------------------------------------------------|
| <input type="checkbox"/> In-Person | <input type="checkbox"/> At an Industry Conference |
| <input type="checkbox"/> Email | <input type="checkbox"/> Zoom or the like |
| <input type="checkbox"/> Phone | <input type="checkbox"/> Other |

I) If you are willing to share additional information or comments (i.e.: resume, brief bio, LinkedIn profile information, etc.) with a potential Mentor/Mentee, please attach with your submission.

Please return the completed questionnaire to [PRISM Member Services](#).